



MEMORANDUM OF AGREEMENT

BETWEEN

**DEPARTMENT OF PHYSICAL EDUCATION
FACULTY OF SPORTS SCIENCE
UNIVERSITAS NEGERI PADANG**

AND

**MALAYSIA SWIMMERS AND SWIMMING COACHES
ASSOCIATION (MASWIM)**



**MOMERANDUM OF AGREEMENT
BETWEEN
DEPARTMENT OF PHYSICAL EDUCATION
FACULTY OF SPORT SCIENCE
UNIVERSITAS NEGERI PADANG, INDONESIA**



**AND
MALAYSIA SWIMMERS AND SWMMING COACHERS ASSOCIATION (MASWIM)
ABOUT
HIGHER EDUCATION TRIDHARMA
(EDUCATION, RESEARCH AND COMMUNITY SERVICE)**

Ref No :2354/UN35.3/KS/2024

Ref No : PPM-006-14/MASWIM/20022024

This Memorandum of Agreement (MOA) made on and effective from the 20_{th} day of **Februari, 2024**.

BETWEEN

Department of Sports Science, Faculty of Sports Science, Universitas Negeri Padang, public university with main campus in Jl. Prof Dr. Hamka, Air Tawar Padang, West Sumatera 25131, Indonesia represented by its Deputy Dean Faculty of Sports Science **Dr. Ridho Bahtra, S.Si, M.Pd**, hereinafter to as the 'UNP'.

AND

MALAYSIA SWIMMER AND SWIMMING COACHERS ASSOCIATION (No.KDN/ROS:PPM-005-14-21042020), with main coffice in MASWIM at Wisma Malindo MBCC, No 8, Lorong Pendita 4, Taman Connaught, Cheras 56000 **Richmond Ho Yong Chai** Kuala Lumpur hereinafter referred to as the 'MASWIM'.

Based on the Memorandum of Understanding between **Department of Sports Science, Faculty of Sports Science, Universitas Negeri Padang (UNP)** and Malaysia Swimmer And Swimming Coachers Association (MASWIM) Kuala Lumpur, Malaysia, agreed to establish an exchange partnership in accordance with the terms and conditions set out below.

The purpose of this agreement is to enhance the educational experience and the cultural understanding of the students involved.

This agreement will be managed at MASWIM by the Office of International Affairs and at UNP by the Department of Sports Education Faculty of Sports Sciences.

1. Depending on the availability of suitable candidates, each institution will send a maximum of three Lecturers/Students per academic year from bachelor's or master's programs in the field of sports science and sports management. The amount can be adjusted according to the agreement of both institutions. Individual Lecturers /Students may participate in the exchange program for one academic semester or semester only. Each institution will keep track of the

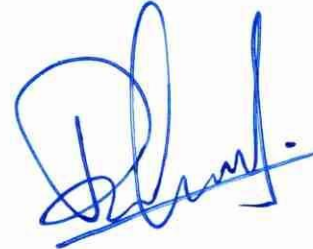
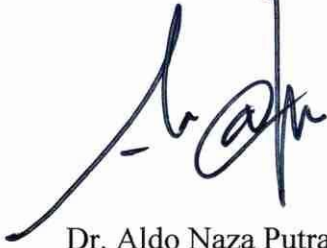
2. Each institution shall carefully screen its nominees, using criteria such as English proficiency, test scores, adequacy of academic background, motivation, and assessment of maturity and character.
3. Within the framework of this relationship, "home institution" means the institution where the lecturer/student is officially registered as a prospective scholar, and "host institution" means the institution that has agreed to accept the lecturer/student from the home institution for a certain period of time. non-degree studies.
4. Lecturers/Students will be registered as visiting students at the host institution and will remain members of their home institution. Each lecturer/exchange student will be subject to the rules and regulations of the host institution during the period of his or her visit.
5. Courses for exchange students. No monetary consideration will be exchanged between institutions. Lecturers/Exchange students are fully responsible for all other expenses while they are present at the host institution including but not limited to book fees and other required course material fees, housing, meals, transportation, health insurance, and personal and medical expenses.
6. Exchange Lecturers/Students will be permitted to enroll in any course offered by the host institution as per their qualifications, with prior approval of their home institution, any other requirements imposed by their home institution, specific requirements of their host institution's program, and available place.
7. Upon completion of each exchange term or terms, the host institution will send an official transcript to the exchange student's home institution. Assessments will be applied according to the system used by each host institution. Converting grades from one system to another will be determined by the exchange student's home institution. Each institution agrees that credits successfully earned at the host institution will be fully transferred to the home institution, subject to the maximum credit transfer limits permitted by the home institution and the applicability of courses taken in the student's program at the home institution.
8. Representatives from each institution will periodically exchange their respective information regarding course registration and attending host institutions for exchange provisions.
9. Host institutions will endeavor to provide housing for students who desire such accommodations, but any institution is under no obligation to provide or pay for housing for any exchange student. As usual, both institutions will assist exchange students in this regard as much as possible.
10. Participating exchange Lecturer/Students will be required to have adequate health insurance and provide proof to the host institution that such insurance will cover health costs during the exchange period prior to starting classes.
11. Each exchange Lecturer/student is responsible for obtaining the visa and related travel documents required to continue studies at the host institution. The second institution will assist as necessary in fulfilling the host location's visa requirements and other necessary formalities for visiting students.
12. In the event that a student exchange occurs for any reason from the study program before completing it at the host institution, the withdrawal and refund policy of the student's home institution will apply.
13. Both institutions will work together in terms of research collaboration
14. Both institutions will work together in terms of join research publication
15. This liability agreement relates to direct participants in the exchange program. No institution is responsible for expenses incurred by the spouse/partner and family of visiting students.
16. Any dispute arising under the terms of this agreement which cannot be resolved by the institutions shall be referred to an independent mediator, who must be approved by both institutions.
17. This agreement shall in the first instance be valid and binding for a term of five years beginning 2023-2027 and shall be automatically extended with the approval of both parties. Both partner institutions may at any time review this agreement and the actions taken under

it. Modifications of this agreement may be made by mutual agreement and confirmed through an exchange of letters. Should either party wish to terminate the agreement, it must notify the other party in writing six (6) months prior to the date of termination.

IN WITNESS WHEREOF THE UNDERSIGNED, being duly authorized by their respective organizations, sign this MOA on the date above written:

Signed by
For and on behalf of
Department of Physical Education
Faculty of Sports Science
Universitas Negeri Padang, Indonesia

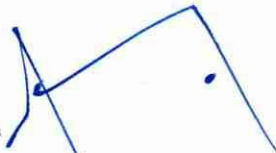
Signed by
For and on behalf of
Malaysia Swimmer and Swimming Coaches
Association, Kuala Lumpur Malaysia



Dr. Aldo Naza Putra, M.Pd
Vice Dean of Academic and Collaboration
Affairs

Richmond Ho Yong Chai
President of MASWIM

Witnessed by:



Prof. Dr. Nurul Ihsan, S.Pd, M.Pd
Dean Faculty of Sports Science
Universitas Negeri Padang

APPENDIXA-EXCHANGE COORDINATORS

Each University agrees to appoint an overall Coordinator for exchange administration. The coordinator will act as a liaison on campus, responsible for arrangements related to the visit, ensuring that necessary approvals are in place, and the general well-being of the exchange student.

The coordinator of this exchange program is:
At **UNIVERSITAS NEGERI PADANG**

Administrative:	Title	:	Prof. Dr. Nurul Ihsan, S.Pd, M.Pd (Dean Faculty of Sports Science)
	Address	:	Prof. Dr. Hamka Air Tawar Padang, Sumatera Barat 25131
	Telephone	:	+62813-7271-2224
	Fax	:	
	Email	:	padli@fik.unp.ac.id
Academic:	Title	:	Dr. Padli, S.Si., M.Pd. Vice Dean of Academic and Collaboration Affairs

At **MALAYSIA SWIMMERS AND SWMMING COACHERS ASSOCIATION (MASWIM)**

Administrative :	Title	:	Richmond Ho Yong Chai President of MASWIM
	Address	:	Wisma Malindo MBCC, No 8, Lorong Pendita 4, Taman Connaught, Cheras 56000 Kuala Lumpur
	Telephone	:	+60136192299
	Email	:	mymaswim@gmail.com